



*** BYLAWS OF THE
HAWAII SECTION
OF THE
AMERICAN CHEMICAL SOCIETY**

**BYLAW I
Name and Identity**

Sec. 1. The name of this organization shall be Hawaii Section, (hereinafter referred to as the "Section") of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as the "SOCIETY").

Sec. 2. The organization derives from the parent body, the AMERICAN CHEMICAL SOCIETY, in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 3. The territory of the Section shall be that assigned to it by the SOCIETY.

**BYLAW II.
Objects**

The objects of the Section are the encouragement and advancement of chemistry in all its branches, and the stimulation of professional interest and promotion of good fellowship among chemists. Nothing in these bylaws shall be inconsistent with the Charter, Constitution and Bylaws of the SOCIETY.

**BYLAW III
Members and Affiliates**

Sec. 1. The rolls of the Section shall include those MEMBERS, STUDENT MEMBERS, Society Affiliates, and Local Section Affiliates of the SOCIETY residing within the territory of the Section, and any who petition in accordance with the Constitution and Bylaws of the SOCIETY.

*Effective November 24, 2009. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Sec. 2. STUDENT MEMBERS shall be entitled to all the privileges of membership in the Section, including to run for elective office of the Section, except Treasurer, Councilor and Associate Councilor.

Sec. 3. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY. Any person interested in the objects of the Section may become a Local Section Affiliate provided that Section dues have been paid.

Local Section Affiliates who have not paid their dues within six months following the beginning of the fiscal year and who have received notice of such delinquency shall be dropped from the roll.

Sec. 4. Society Affiliates and Local Section Affiliates may not vote for or hold an elective position of the Section, vote on Articles of Incorporation or bylaws of the Section, or serve as voting members of the Executive Committee. However, Local Section Affiliates may be appointed as Committee Chairs of the Section.

BYLAW IV Organization

Sec. 1. The officers of the Section shall be members of the Society and shall consist of a Chair, Chair-Elect, Secretary, and Treasurer.

Sec. 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilors, and the Alternate Councilors.

Sec. 4. All officers, Councilors and Alternate Councilors, and other persons elected by the members shall be chosen from the Section's members with the exception that STUDENT MEMBERS may not serve as Treasurer, Councilor, Alternate Councilor, or Temporary Substitute Councilor.

BYLAW V Manner of Election and Terms of Office

Sec. 1. Elected officers of the Section shall serve for a term of one year beginning January 1 following the meeting at which they are elected.

Sec. 2. Councilors and Alternate Councilors shall be elected for a term of three years beginning January 1 following the meeting at which they are elected.

Sec. 3. In the event of a vacancy in the office of the Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall elect a member to fill out the unexpired term, if any. In the event the

office of the Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and Chair-Elect at its annual election.

Sec. 4. By August 1 of each year, the Chair shall appoint a Nominating Committee of at least three members. By at least thirty days prior to the annual meeting, the Nominating Committee shall report to the Section Chair a slate of one to three candidates for each office. Nominations may be proposed by petition of at least five members to the Executive Committee prior to September 1. The names of any members so nominated shall be included, with the names of those nominated by the Nominating Committee, on a ballot which shall be distributed to each member of the Section at least three weeks prior to the annual meeting.

The willingness of the prospective nominee to serve shall be ascertained prior to listing of the nominee on the election ballot.

Sec. 5. Election ballots shall be distributed to the Section membership in accordance with the Bylaws of the SOCIETY: balloting procedures should meet the requirements of (1) fair balloting that is open to all eligible members, (2) anonymity, (3) protection against fraudulent balloting, (4) ballot archiving, and (5) the timely reporting and archiving of balloting results. Voting shall be closed when the annual meeting is called to order.

Sec. 6. The Chair shall appoint as Tellers two or more members who are neither candidates for office nor members of the Executive Committee.

Sec. 7. The Secretary, or other designated officer of the Section, shall validate returned ballots in accordance with the Bylaws of the SOCIETY and distribute the ballots to the Tellers.

Sec 8. The Tellers shall count the ballots and shall tally the votes. Ballots that violate specified voting procedures shall be rejected in whole or in part, depending on the extent of the violation(s). The vote tally, including the number of the rejected ballots, shall be reported to the Chair. All ballots shall be returned to the Secretary and shall be retained for at least ninety days after either the announcement of the results to the membership or until any disputes have been resolved, whatever is later.

Sec 9. In case of a tie vote for any elective position, the Executive Committee shall select from among the tied candidates.

Sec 10. The Chair shall inform all candidates of the election results and shall arrange for distributing this information to all members and affiliates of the Section.

Sec. 11. Elections shall be completed and the results certified to the Executive Director of the SOCIETY by December 1, in accordance with the Constitution and Bylaws of the SOCIETY.

BYLAW VI

Duties of Officers and Executive Committee

Sec. 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws, and such other duties as may be assigned by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint members and/or affiliates to all committees authorized in these bylaws or by the Executive Committee.

Sec. 3. The Executive Committee shall be the governing body of the Section and as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws. Regulations covering special activities such as awards, purchasing, etc., shall be made by the Executive Committee. The Executive Committee should arrange for an annual audit of the records of the Treasurer.

Sec. 4. The Secretary and Treasurer shall read their respective annual reports at the annual meeting, and copies of those reports shall be distributed to the members of the Section.

BYLAW VII Committees

Sec 1. The Executive Committee shall establish committees as necessary for the proper operation of the Section.

Sec 2. There should be the following standing committees:

- a. Membership
- b. Program, over which the Chair of the Section shall preside.

BYLAW VIII Meetings

Sec. 1. The Section shall hold four or more regular meetings each year, preferably monthly. The annual meeting shall be held between October 1 and November 15.

Sec. 2. At the first regular meeting following the annual meeting, the Executive Committee shall propose to the Section for approval a program and a budget for the coming year. Significant deviations in program or budget shall be presented to the Section for prior approval at a regular meeting (or distributed with a designated response time).

Sec. 3. Notice of all meetings shall be distributed to each member of the Section at least two weeks prior to the date of the meeting.

Sec. 4. A quorum for all meetings of the Section shall consist of 20 members of the Section.

Sec. 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee, or at the request of five or more members. A quorum shall be a majority of the members of the Executive Committee.

BYLAW IX
Dues

Sec. 1. Members of the Section shall pay no annual Local Section dues.

Sec. 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee and modified as needed.

BYLAW X
Amendments

Sec. 1. A proposed amendment to these Bylaws must first be submitted in writing to the Executive Committee. If the proposed amendment is approved by a majority of the Executive Committee, or if it is endorsed by at least 10 members of the Section, the Secretary shall distribute to all members of the Section copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Sec. 2. At the second meeting of the Section after notice of the proposed amendment is given, the amendment is adopted if approved by a two-thirds (2/3) vote of the members present (see definition of quorum). It shall become effective upon notice of approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY, unless a later date is specified by the Section.

BYLAW XI
Dissolution of Section

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of object similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Sec. 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.